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## EDUCATION

- |  |                                       |                          |
|--|---------------------------------------|--------------------------|
| <b>Fall 2006–Present</b>   | <b>Graphic Design, Self Taught</b>    | <b>My Laptop</b>         |
| <ul style="list-style-type: none"><li>• Over the past 3-4 years I have taught myself the ins and outs of Photoshop, Illustrator and InDesign. I have always loved art, and from working in non-profits where we couldn't afford a designer every time we needed something created, I took on the role of graphic designer by necessity. My love of design grew from there, and I am constantly seeking new design tactics and inspiration.</li></ul> |                                       |                          |
| <b>Fall 2004-Spring 2006</b>   | <b>San Francisco State University</b> | <b>San Francisco, CA</b> |
| <ul style="list-style-type: none"><li>• Bachelor of Arts in Political Science, graduated Cum Laude</li></ul>   |                                       |                          |
| <b>Fall 2002-Spring 2004</b>   | <b>Santa Rosa Junior College</b>      | <b>Santa Rosa, CA</b>    |
| <ul style="list-style-type: none"><li>• Deans Honors/High Honors 4 semesters</li></ul>   |                                       |                          |

## EMPLOYMENT

- |   |                                       |                       |
|---|---------------------------------------|-----------------------|
| <b>Aug. 2009 – Present</b>  | <b>Social Advocates for Youth</b>     | <b>Santa Rosa, CA</b> |
| <ul style="list-style-type: none"><li>• Public Relations Assistant. Telling the story of SAY by developing, maximizing and sustaining SAY's web presence, promote SAY's events and services. Develop branding and communication plan. Assist with event organization and support.</li></ul> |                                       |                       |
| <b>Feb. 2008–Present</b>  | <b>E-Myth Worldwide</b>               | <b>Santa Rosa, CA</b> |
| <ul style="list-style-type: none"><li>• Assistant Graphic Designer/Online Client Services Team Member. Ensure a fantastic client experience at every touchpoint through graphic &amp; web design, photography, customer service and technical support.</li></ul>                            |                                       |                       |
| <b>Nov. 2006-July 2007</b>  | <b>California Parenting Institute</b> | <b>Santa Rosa, CA</b> |
| <ul style="list-style-type: none"><li>• Special Event Coordinator, planned the North Bay Family Expo, a two day event at the Sonoma County Fairgrounds, with attendance of over 6,000 people. Secured sponsors, entertainment, and press coverage, created nbfamilyexpo.org.</li></ul>      |                                       |                       |
| <b>May 2006- Nov. 2006</b>  | <b>Face to Face</b>                   | <b>Santa Rosa, CA</b> |
| <ul style="list-style-type: none"><li>• Data Entry/Community Health Outreach Worker: HIV/STD education &amp; prevention for teens.</li></ul>  |                                       |                       |

## COMMUNITY SERVICE

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|--|------------------------|-----------------------|
| <b>April 2002-Present</b>  | <b>Free Mind Media</b> | <b>Santa Rosa, CA</b> |
| <ul style="list-style-type: none"><li>• Founding member, President of Board of Directors, core events organizer, web designer.</li></ul>   |                        |                       |
| <b>Dec. 2001-Dec. 2006</b>   | <b>Food Not Bombs</b>  | <b>Santa Rosa, CA</b> |
| <ul style="list-style-type: none"><li>• Activities include: cooking and serving free food to hungry people 1-3 days/week, managing volunteers, gathering donations, group organization, web design, and presentations about Food Not Bombs and activism.</li></ul> |                        |                       |
| <b>Fall 2001-Fall 2005</b>   | <b>Face to Face</b>    | <b>Santa Rosa, CA</b> |
| <ul style="list-style-type: none"><li>• Volunteer Community Health Outreach Worker</li></ul>   |                        |                       |

## SKILLS AND EXPERIENCE

Adobe Creative Suite: Photoshop, InDesign, & Illustrator  
Web Design: HTML, CSS  
Quark Express, Powerpoint, DonorPerfect  
Coordination of over a dozen art shows and benefit events